



AAFO GRANT APPLICATION

Grant funding is available on a year-to-year basis to financially support activities that help further the AAFO mission below. Maximum amount of requests are limited to \$1,000 and based on available funding. Larger request may be considered.

AAFO Mission Statement

To promote cultural understanding, mutual respect and friendship among all people by sponsoring Asian American cultural education activities, awarding (college) scholarship grants and establishing an Asian American Cultural Education Center in the Eugene/Springfield area.

You may use this form or please use this format for submitting your grant request.

1. Project Name:
2. Date of submitted grant proposal:
3. Applicant Name (primary contact person):
4. Email:
5. Mailing Address:
6. Telephone:
7. Name of your organization:
8. Name of your fiscal sponsor:
(Grant awards will go to the nonprofit organization that is providing fiduciary oversight for you or your group's project)
 - a. Nonprofit organization's website URL:
 - b. Fiscal sponsor contact person (Exec. Dir):
 - c. Phone/Email:
9. Mission/Purpose/or Description of you or your group:

10. Grant Amount Requested: \$

11. What will the grant funds be used for? (Please attach or include a line item budget detail of how you plan to spend the funds. Provide documentation verifying expenditure, if applicable):
 - a) Purpose of the project:

 - b) Planned activities to fund:

 - c) Timeline of funded activities:

12. Have you received funding from the AAFO in prior years? (Please circle answer) Yes No
 a. If yes, how many years did you receive funding?
13. If you receive funding from other sources, please list.
 1.
 2.
14. How will funding your proposal help the AAFO meet its mission?
15. How will funding of your proposal benefit the public?
 a. Please list confirmed venues where your activity(ies) will take place and if there will be an admission fee.

 b. If confirmation has not yet been confirmed, please list desired venue(s) with a note that the venue or activity has not yet been confirmed as of the date of AAFO proposal submission.
16. Will funding your proposal enhance a planned performance, display, or exhibit? Please elaborate.
17. Is your funding proposal for a one-time occurrence? Or is continued funding for you or your group needed regardless of whether future funding comes from the AAFO? Please explain.
18. Community Impact. Complete your response in the table below.

Estimated number of	Your Response	Instructions
# of Your members participating		Give the total number of members that are expected to be involved in proposal activities
# of School-based youth/young adults that are members of your group		Of the "Members participating" above, enter the number of youth under the age of 21 in your organization that are expected to benefit directly from your proposal
# of Non member-based youth benefiting		Enter the estimated number of non-member youth audience that will benefit from your proposal through activities of your organization this school year. (School performances, community performances)
# of Individuals benefiting (general public, including youth)		Give the total estimated number of individuals or audience members that are expected to benefit through activities of your organization this year.

# of events/activities		List the number of events/activities your organization is planning for this year.
# Opportunities for public participation		List the number of your events/activities that will include opportunities for public participation this year.

19. Describe marketing, promotion, and/or publicity plans for the proposal. Describe how these plans will develop or expand the audience related to the proposal.

20. If applicable, please describe your methods or process for gathering and evaluating community feedback to your proposed project, once completed.

21. Please provide any documentation that provides additional information that will help the AAFO better understand your group, organization, or project. As an example, include documentation of past performances, a brochure or program listing your group’s past activities/performances, or confirmed performances for the coming year or past or current community partnerships/collaborations.

At this time, do not complete this section. If your proposal is selected for grant funding, the following will be required:

1. Primary individual/organization to whom funding (AAFO check) shall be directed? Provide name and address in care of your organization.
 - Name of Your Organization:
 - Primary Contact Person:
 - Mailing Address/City/State/Zip:
 - Phone & Email:

2. A written expense report matching your detailed budget information from your proposal; including documentation to verify expenditures. Include all unanticipated expenditures not originally planned for in your original proposal.

3. A brief report summarizing the outcome and feedback resulting from funding of your proposal. This could be in the form of qualitative or quantitative data of customer feedback from surveys or written testimonial from event producers, etc.

4. **Submit completed application materials to: Nancy Sato at nnsato@msn.com or mail to AAFO Grant Application, PO Box 50361, Eugene OR 97405. There is no deadline for a grant application.**